

## **Letter of Recommendation/Support for RICHELLE PUTNAM**

### **To Whom It May Concern:**

It is very rare to find an individual with the work ethics and passion to do well in every undertaking. Richelle Putnam is that rare and special person! I've known Richelle in both the professional and volunteer arena for over ten years. She has been a constant in generating positive visions that turn into goals that are always met. A "thinker" and a "doer" can best describe this steadfast individual.

In her professional life, I've seen her be given an assignment and turn it into gold every time. Be it her writing skills at completing complex grant applications or follow-up reports that capture the essence of a project's details, Richelle is a spot-on communicator. Interpersonal skills are vast and adaptable to any situation. Her ability to create a team effort and facilitate forward motion in her peers is truly first class.

In my military career, I learned to judge people not only by what they can do on the job, but also, what they do above and beyond the job. Richelle Putnam is the "BEST" I've ever seen in this department. She has the innate ability to collect multiple tasks and then prioritize them. Richelle can think on her feet and meet every contingency with mature judgment and bring all available resources to bear on a positive outcome.

Richelle is not afraid to ask for help when it's needed. She will never let a challenge be lost in trying to do it all herself if that challenge is impossible to accomplish alone. Her keen sense of situational awareness is a huge force multiplier. People skills, a profound work ethic, a passion to always do what is right and a mature mind rocket Richelle Putnam to the rare atmosphere of the top one percent of people I've had the privilege to work with in my life-time.

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